



CEHURD
social justice in health



JAS Programme
Joint Advocacy for Sexual Reproductive
Health and Rights in Uganda

1.0. INTRODUCTION

The Center for Health, Human Rights and Development (CEHURD) with support from the Swedish International Development Cooperation Agency wishes to conduct an organizational capacity assessment of its implementing partners in Uganda across a broad range of topics. These include:

- (a) Organizational governance, leadership and strategy,
- (b) Human Resource policies and procedures,
- (c) Financial policies and procedures, and management,
- (d) Programme development and management,
- (e) Technical capacity in SRHR work (advocacy, movement building, networking), and
- (f) Risk management

2.0. BACKGROUND

CEHURD with support from the Swedish Development Cooperation Agency will be implementing a Joint Advocacy for Sexual and Reproductive Health and Rights (JAS) Programme in Uganda. This programme will be implemented with other partners at national, regional and district levels covering the 14 districts of Gulur, Lira, Yumbe, Koboko, Kamuli, Busia, Isingiro, Mbarara, Wakiso, Gomba, Buikwe, Kiboga, Kyankwanzi and Kampala.

One of the key JAS Programme areas is on capacity building of the implementing partners at both national and district levels, and capacity building measures to these partners are best informed by conducting in-depth capacity assessment on a number of elements such that a capacity building strategy is developed and tailored accordingly. To establish the strength for Programme implementation as well as identify capacity gaps to inform a capacity building plan for partners, CEHURD has planned to undertake an Organizational Capacity Assessment.

It is against this background that CEHURD needs the services of the firm/individual to conduct an organizational capacity assessment of its implementing partners to identify their strength and capacity gaps in areas highlighted above, in pushing forward the agenda on the progressive realization of SRHR in their different constituents.

3.0. SCOPE OF WORK

The consultancy assignment will be centered on assessing the current capacities and capacity gaps of the implementing partners, which will contribute to and enable the process of strengthening national civil society. The process of Organizational Capacity Development starts with a holistic assessment by using an Organizational Capacity Assessment (OCA) to obtain an overall picture of an organization's capacity. As such, the consultant will need to focus on the key areas highlighted in section 1 above.

4.0. ASSESSMENT METHODOLOGY

The firm/individual is expected to develop and propose methodologies and tools that are well aligned with the task at hand.

5.0. EXPECTED DELIVERABLES

The consultant will be expected to produce the following outputs:

- A comprehensive inception report highlighting details of the deliverables, methodologies, and tools
- A first draft report assessment report
- A detailed final report including a capacity development plan for each partner.

6.0. TIME FRAME

The Organizational Capacity Assessment should be completed within a maximum of thirty (30) working days from the date of signing the contract or commencement of the task.

7.0. APPLICATION REQUIREMENTS

Interested candidates in the position are expected to provide the following documentation:

- A technical proposal with detailed response to the TOR, with specific focus on addressing the scope of work and methodology to be used (max 5 pages)
- Sample of previous works on Organizational capacity assessment or related work, etc.
- Initial work plan based on methodology outlined, and indication of availability
- A financial proposal detailing professional fees, and any other related costs.
- Company profile and/or CV including a minimum of 3 traceable, recent and relevant references to this task
- Team composition with a lead consultant, and a CV of each person to be involved in the assignment, including relevant experience

The complete application documents must be submitted to info@cehurd.org and copy nakanwagi@cehurd.org by Tuesday 17th March 2020 or hand delivered to CEHURD Offices on Plot 4008, Justice Road, Canaan Sites, Nakwero, Gayaza – Kalagi Road, Tel. +256-414-532283.