

APPLICATION GUIDELINES

SMALL GRANTS TO SUPPORT INNOVATIVE SEXUAL AND REPRODUCTIVE HEALTH AND RIGHTS (SRHR) PROJECTS

The Centre for Health Human Rights and Development (CEHURD) is an indigenous non-profit organization advancing health rights for vulnerable communities through litigation, advocacy and research. Over the past 10 years, CEHURD has been focused on advancing sexual reproductive and health rights in Uganda through movement building, campaigns, national level and sub-national level advocacy and capacity building as well as empowering communities to demand for their human rights.

BACKGROUND

CEHURD hosts the Coalition to Stop Maternal Mortality due to Unsafe Abortion (CSMMUA) which was established 10 years ago with a mission to ensure that Uganda's Legal and Policy framework advances and adequately protects women and girls from unsafe abortion. CSMMUA constitutes more than 50 member organisations who are committed to advocating for prevention and reduction of maternal mortality due to unsafe abortion and other causes. In 2021, CEHURD conducted an Advocacy Capacity Assessment (ACA) exercise for the members of the Coalition to establish their advocacy strengths as well as weaknesses and gaps to be addressed.

The small grants initiative will therefore support innovative projects among the membership of CSMMUA working at community level. These small grants will aim to strengthening the capacities and enhancing the work of these organisations. This initiative is supported by the Wellspring Philanthropic Fund (WPF) and administered by CEHURD.

For three years effective FY2022, CEHURD will award small grants of between USD 1,000 – USD 5,000 to three – five institutional members of CSMMUA working at community level through an unsolicited/competitive process. The small grants are primarily for one-off innovative projects, with a duration of not more than six months.

FUNDING PRIORITIES

This small grant initiative supports work areas which aim to prevent and/or reduce maternal mortality due to unsafe abortion and other causes in Uganda, especially at the community level. Priority will be given to the following focus areas, in no particular order:

1. Advocacy capacity strengthening on maternal health, and safe and legal abortion.
2. Institutional capacity strengthening.
3. Advocacy for implementation of Petition-16 Constitutional Court Judgement on maternal health at national and district level. Find the judgement on our website.
4. Safe and legal abortion advocacy including Post Abortion Care.
5. Advocacy for safe motherhood.
6. Community level advocacy aimed at increasing community level awareness, engagements and action.
7. Strategic messaging on issues of safe and legal abortion.
8. Access to Sexual and Reproductive Health and Rights (SRHR) services for key populations.
9. Evidence generation on safe and legal abortion issues
10. Identify, nurture and retain champions and allies.

WHO QUALIFIES TO APPLY FOR THE SMALL GRANTS?

Institutional members of CSMMUA operating at community level.

A member will qualify for a small grant only once in three years from FY2022 – 2024. This means that a member who has been awarded a small grant is not illegible to apply for another small grant within the three-year period. This would allow more members to benefit from the initiative. A member whose application is not successful on one occasion can apply for a small grant in consequent calls for application.

Each applicant may include a request for up to USD 500 within their application for their core/ administration costs. This component must be included as part of the proposal and budget. This part of a grant will only be included if the organisation applying makes a convincing case for the need for core / administration costs. This does not increase the maximum grant size which can be applied for, which remains at USD 5,000.

CEHURD is keen to make this initiative available to as many members of CSMMUA as possible. They are therefore unlikely to approve consecutive grants to any organisation. This is why a member will qualify for a small grant only once in the three years as stated earlier.

FUNDING PRIORITIES

Successful applicants will be required to share with CEHURD any required information related to the grant in a timely manner, for the further development of the initiative and other official purposes. Any publication, audio or video programme, film or other media product supported through the small grants initiative shall be shared with CEHURD and may be used for visibility of the initiative or other official purpose.

APPLICATIONS

The deadline for applications this year 2022 will be **30th June 2022**. Applications will then be reviewed and feedback provided by the **7th of July 2022**. The application form can be accessed from our website. Should you require additional support or information while developing your application, you can contact lumbasi@cehurd.org or nahurira@cehurd.org

All applicants must include the following documents with their application:

- ◆ Clear address and direction to the physical premises of the facility where the applying organisation operates from.
- ◆ A copy of the registration of your organisation confirming that it is a legal entity at the national or district level.
- ◆ A reference from a current or previous donor.
- ◆ Proof of employment with the organisation of the person responsible for the small grant.
- ◆ Proof of registration of the person responsible with the relevant professional body/council such as the Law Society, Medical Council, etc where applicable.
- ◆ A copy of a valid work permit if the responsible person is not a national.
- ◆ Current audited accounts. In the absence of current audited accounts, please provide an explanation of why it is not possible to provide accounts and instead submit an annual statement of income and expenditure.
- ◆ Detailed project budget using the provided template. The budget should be provided both in the local currency and

US Dollars, indicating the date of currency conversion and rate used. The budget **MUST NOT** exceed the proposed range of USD 1,000 to USD 5,000.

- ◆ A copy of the organisational structure. Alternatively, a summary list of staff positions in the organisation indicating number of people per position.
- ◆ Curriculum vitae (CVs) of the key institutional contact, the person responsible for project coordination and for the person responsible for finance management of the project.

If applying for training courses, please fill out the training details form which is Annex 2 of the application form.

If applying for the purchase of supplies and related commodities, please include:

A minimum of three quotes for proposed commodities, supplies or equipment purchases if applicable indicating the preferred quote and reasons for this.

Please note that we are likely to receive many applications and will only be able to award three to five small grants each of the three years of this initiative. Some

applications will therefore be unsuccessful. We will endeavour to communicate the decision to all applicants within one month of the closing date.

What to expect if you are successful in applying for a small grant

If you are successful in applying for a small grant, you will be notified by CEHURD who will send you a grant approval letter which will also outline the terms and conditions of the grant.

What to do if your application is not successful

If your application is not successful, you will receive an email of regret from CEHURD. Please feel free to request any clarification from CEHURD if required.

CEHURD acknowledges that all organisations that apply for small grants are committed to preventing and/or reducing maternal mortality due to unsafe abortion and other causes. Failure to succeed on one occasion does not stop you from applying through the next call for applications.

Applications must be sent by email **before midnight on 30th June, 2022** to **smallgrants@cehurd.org**

Please attach all required documents to this application form. Incomplete applications risk not being considered.