JOB DESCRIPTION

Job Title: Policy Analyst			
Department/Group:	Programmes	**Reports to:**	Programmes Coordinator
Direct Reportees: All Programme Staff			

Job Purpose: The Policy Analyst will be responsible for evaluating, analyzing, researching and developing health care service, policies and programs in relation to the Advocacy for Better Health Project.

Key Responsibilities:

a) **Programme development and implementation**
- Provide the project with robust health policy analysis in the country for better health of the project target groups.
- Document a health policy map out and identification of action areas for advocacy and develop strategies for engaging the health decision makers in the country
- Generate and inform campaigns at the national level for advocating for better health choices in line with CEHURD's strategic plan.
- Work with Programme managers in CEHURD to engage those in charge of setting health policies to implement the solutions reached via research. This will include but not limited to preparing Policy or Research briefs, reports, testimonies for public hearings, presentations and petitions on health policies.
- The health policy Analysts will be in charge of visiting healthcare sites to take stock of operations and assess the aspects of the health care delivery including the dynamics of disease burden and costs of healthcare programs.
- Develop and monitor to ensure that the health policies in the country are human rights compliant and therefore crafted in a human rights based approach.
- The Health policy analysts will be responsible for making sure that policies and solutions to problems for better health are in compliance with any applicable regulations or laws.
- Provide strategic leadership to the development and implementation of a sound health policy advocacy in all programmes in line with the overall CEHURD Strategic Plan
- Contribute towards ensuring timely, quality and accurate programme quarterly and annual reporting.
- To develop and expand CEHURD's strategic relations and partnerships in policy and advocacy work with key CEHURD stakeholders.
- Ensure alliance-wide coordination of CEHURD advocacy work with regards to its advocacy agenda, including monitoring of main international, national developments and networking with relevant stakeholders.
- Provide robust technical support to all staff in policy analysis and advising staff on the best strategies to engage in order to get good health policies in the country for better health.

JOB DESCRIPTION

b) Other Key Responsibilities:

In addition to individual respective tasks, all CEHURD employees are expected:

- To adhere to our organizational values and to actively promote their application amongst colleagues.
- To undertake tasks in a creative, self-driven and innovative fashion.
- To identify and implement additional tasks/ ideas of benefit to the organization (whether directly linked to one's job or not).

The attainment of the above will be reflected in the employee's appraisal, as well as the achievement of outputs, as described in above key responsibilities.

Key Relationships:

- CEHURD Executive Director
- All CEHURD Programme Officers
- Other CEHURD staff
- CEHURD thematic committees
- Other networks
- CEHURD Partners and stakeholders

Qualifications:

- At least a Master's Degree in Public Health, Public Policy, or a closely related field.
- A minimum of 5 years experience in policy analysis, preferably with an advocacy organization.
- Knowledge of Human Rights Based Approaches will be an added advantage.

The Policy Analyst will be expected to have the following skills and attributes:

- Analytical skills
- Leadership skills
- Excellent verbal and written communication skills
- Team skills
- Resource mobilization skills
- Innovative spirit and willingness to use creative thinking.