

JOB DESCRIPTION

Job Title: PROGRAM ASSOCIATE RESEARCH AND GRANTS			
Department/Group:	RESEARCH/GRANTS	Reports to:	PROGRAM OFFICER
Direct Reportees: ALL PROGRAM STAFF			
<p>Job Purpose To provide overall leadership and management of CEHURD's research processes and the coordination of CEHURD's fundraising. This is a dynamic position that requires the Associate to provide leadership in designing and implementing research projects and evidence-based advocacy initiatives, fundraising, and coordination of regional health equity initiatives with a strong contribution to CEHURD's Strategic Plan.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • To support CEHURD in producing high quality evidence-based research to inform processes on Health, Human Rights and Equity • To be in charge of fundraising for CEHURD's research and health equity work, as well as other activities • To work in partnership with key internal and external stakeholders both at national and regional level to develop and disseminate evidence on Health, Human Rights and Equity; • To be the key advisor on research and practice enhancement at CEHURD including obtaining ethical clearance for research, developing research tool, designing methodologies and leading on data collection, analysis and dissemination. • Represent and present CEHURD's research work including the identification of various fora for such dissemination. • Be the focal point person in CEHURD for regional work in health and strengthen national and regional capacities in advancing health equity. • Developing new evidence based solutions that are responsive to changing needs and identified gaps and prioritizing the piloting of relevant new initiatives in CEHURD's programs • Integrating knowledge and practice models across all programs of CEHURD • Develop and manage a data base for CEHURD's work • Do any other duties assigned to you by the Executive Director, Supervisor, program managers or any other duly authorized staff <p>In addition to individual respective tasks, the Program Associate Research and Grants will be expected:</p> <ul style="list-style-type: none"> ▪ To adhere to CEHURD values and to actively promote their application amongst colleagues. ▪ To undertake tasks in a creative, self-driven and innovative fashion. ▪ To identify and implement additional tasks/ideas of benefit to the organization. <p>Key Relationships:</p> <ul style="list-style-type: none"> • CEHURD Executive Director • All CEHURD Program Officers • Other CEHURD staff • CEHURD thematic committees • Other networks • CEHURD Partners and stakeholders 			

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Qualifications:

- At least a Master's Degree in Public Health or any other Health Science related field;
- At least 3 years of relevant experience in a similar research position, preferably with an academic institution, NGO or a research Agency;
- Further post graduate training in research methodologies is highly desired.

The Program Associate Research and Grants will be expected to have the following skills and attributes:

- Demonstrated dedication to work effectively with underserved, at-risk, and vulnerable populations
- Able to effectively prioritise and organise own workloads and operate well under pressure
- A high standard of written and oral skills including the ability to present and effectively debate complex issues in Health, Human Rights and Equity.
- Knowledge and understanding of the broad range of issues impacting on health systems delivery and health equity.
- Demonstrated understanding of, and commitment to, evidence-based practice in health, human rights and equity research.
- An understanding of, and experience in, theory in research using both quantitative and qualitative research methodologies.
- Demonstrated ability to think and analyse critically into health equity issues
- Strong planning, organising and project management skills
- A demonstrated ability to write in a variety of formats and use relevant Office and Research software in order to develop project plans and produce reports on research findings, dissemination plans and platforms etc.
- Excellent verbal communication skills for different purposes and audiences
- Demonstrated ability and experience in working both autonomously and collaboratively with relevant stakeholders